

**MINUTES OF THE REGULAR MEETING OF THE
TUSCARORA TOWNSHIP BOARD
February 6, 2018 – Approved March 6, 2018**

Meeting called to order at 7:00 pm by Supervisor Ridley with the Pledge of Allegiance.

Roll Call by Clerk Fisher. Board members present were Mike Ridley, Supervisor; Susan Fisher, Clerk; Bobbi Balazovic, Treasurer; Trustees Craig Waldron and Janet Vance. A quorum of the board was present.

The January 2, 2018 meeting minutes were approved as presented.

Fisher moved, and Waldron seconded to adopt the agenda with the addition of Top O Michigan's no wake ordinance waiver request. Motion carried.

Public comment began at 7:02 p.m. Comments were heard from one citizen. Public comment ended at 7:04 p.m.

Committee/Commission Reports:

DDA – The public meetings on the Streetscape was held in January, approximately 100 people turned out between the two nights and a meeting was held with Beckett and Raeder after to review comments that were made during the meetings. Beckett and Raeder will come up with a plan and once it is on paper they will visit every property owner within the streetscape district to review the plan and seek additional comments from those property owners. **Marina Park** – Nothing to report.

Airport Manager – There have been 111 hours spent snow plowing of which 91.5 were volunteer hours. Of those hours, approximately 51.5 were spent using hangar owner's personal equipment.

Treasurer Report – The general accounts have \$1,969,872.17 and the tax accounts have \$507,783.30.

Correspondence - A letter from Kingscott, who purchased Northwest Design Group (NDG) in 2015, informing the DDA that it is assigning its NDG contracts to OHM Advisors and OHM Advisors will be hiring NDG staff to fulfill them. OHM sent a transfer of Professional Services Agreement from NDG to OHM Advisors for the DDA Streetscape project. A letter from Michigan Township Par Plan informing us that we were denied our grant request for traffic monitoring devices.

FOIA Report – We received one FOIA request in January.

Supervisor Ridley read a statement regarding the second violation notice received from the DEQ on the Tuscarora Township wastewater treatment facility and then introduced Tammi Gall and Casey Rose from Mead & Hunt who currently has the contract for operating our wastewater treatment plant.

Tammi, Project Manager, stated that upon taking over the operations she noticed questionable phosphate and nitrate levels and contacted the DEQ and informed them of her plans to bring the levels to where they should be. The DEQ requires a response by March 1st and Tammi will be working closely with the Township and the DEQ to come up with a plan that is satisfactory for both entities. She stated that it will take a couple of months to be in full compliance. Tammi and Casey then took the time to answer questions from the board and residents.

Police Report

Chief Temple has obtained quotes for a server that will make it easier to comply with the Criminal Justice Information System policies and procedures. He obtained two quotes. One was for \$40,000 for the server and installation and \$1,000/month for support. The second quote was for \$18,636 and installation and \$200/month for support.

Motion by Waldron and supported by Vance to approve the purchase of the server for \$18,636 and the monthly support of \$200/month. Motion carried.

2018 Firework Display

The proposed contract with Great Lakes Fireworks is for the same amount as in 2017; they will be providing additional product at their expense to compensate for the issues in the 2017 display. The date of July 3rd for the display was suggested with a rain date of July 6th. Additionally, it has been recommended that it be moved to Veterans Pier.

Bid Policy

The proposed Purchasing and Bid Policy was discussed and tabled again for additional changes.

Social Host Proclamation

Up North Prevention has requested that Tuscarora Township proclaim April as Social Host Responsibility Month. Ridley read portions of their Proclamation.

Motion by Ridley and supported by Vance to adopt April 2018 as a Social Host Responsibility Month. A roll call vote was taken: Vance, yes; Balazovic, yes; Ridley, yes; Fisher, yes; Waldron, yes. Motion carried.

Set Meeting Dates

Motion by Waldron and supported by Vance to set June 19, 2018 at 1:30 p.m. as the Budget Workshop meeting; Thursday, June 28, 2018 at 6:00 p.m. as the Annual Meeting date. The July Regular meeting will be held Thursday, June 28, 2018 immediately following the Annual Meeting. The August Regular Meeting will be held Tuesday, July 31, 2018 at 7:00 p.m. and the November Regular Meeting will be held Tuesday, November 13, 2018 at 7:00 p.m. Motion carried.

Budget Adjustment

Motion by Balazovic and seconded by Waldron to approve a \$5,000 budget adjustment from 101-446-801-00 Streets/Highways to 101-265-974-00 Land Improvements. Motion carried.

Link Lot Split

Fullford Surveying & Mapping is seeking approval to split Lot 12 of Lake Marina Links Estates; the owner of Lot 11 is purchasing half of Lot 12 from the current owner. The current owner will maintain ownership of the other half. The proposed split does not create additional building parcels since neither conforms with zoning minimums for development.

Motion by Waldron and supported by Balazovic to approve the lot split as presented. Motion carried.

Resolution for Waiver

Ridley read a Resolution for Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits. This is a requirement for AMAR if the Township is not collecting the penalty for late filing of property transfer affidavits.

Motion by Waldron and supported by Fisher to adopt the resolution. A roll call vote was taken: Waldron, yes; Fishers, yes; Balazovic, yes; Vance, yes; Ridley, yes. Motion carried.

Top O Michigan

The Outboard Racing Club is requesting a waiver of the “no wake” ordinance for August 11th – August 12th, 2018 between the hours of 11:00 am and 2:00 pm

Motion by Waldron and supported by Balazovic to approve a waiver of the “no wake” ordinance as requested. Motion carried.

Public comment began at 8:15 p.m. Comments were heard from two citizens. Public comment ended at 8:25 p.m.

Board members comments: Waldron commented that he was encouraged with the report from Mead & Hunt and he recommends that the township develop procedures and monthly reports to the board.

Motion by Waldron and seconded by Fisher to pay the bills and approve the general ledger transactions. Motion carried with five ayes.

Waldron moved to adjourn at 8:30 p.m.

Susan Fisher, Clerk

Michael Ridley, Supervisor