

**Tuscarora Township Board  
3546 S. Straits Hwy, Indian River, MI 49749  
Regular Meeting at 7:00 pm - Township Hall  
December 6, 2022**

**ITEM 1: CALL TO ORDER**

The meeting was called to order by Supervisor Ridley at 7:00 pm

**ITEM 2: ROLL CALL**

Present – Supervisor Ridley, Clerk Reidsma, Trustee Vance, Trustee Kramer, Treasurer Balazovic

Absent – none

Quorum Present

**ITEM 3: BOARD MEMBER CONFLICTS OF INTEREST STATEMENT**

None

Report – Conflict of interest statement to be given to board members for signature after the meeting.

**ITEM 4: PUBLIC COMMENT ON AGENDA ITEMS**

McGinnis – Transparency of township business because of consent agenda/board packets.

Correspondence missing from board packet.

Webb – Assessor

Snyder- Waldron/Black property purchase

**ITEM 5: APPROVE AGENDA**

**MOTION:** Move to change agenda item – Club Rd eliminate “ITEM 7: Old Business” to “ITEM 8: New Business” and move Assessor Report into “ITEM 8: New Business”

Moved by Kramer, seconded Vance

MOTION CARRIED

**MOTION:** Move to add item for Personnel “ITEM 8: New Business”.

Moved by Balazovic, seconded by Ridley

MOTION CARRIED

Discussion: None

continued

**MOTION:** Move to move Meeting Minutes 11/16, 11/17 and 11/19 from the consent agenda to the regular agenda for edits.

Moved by Balazovic, seconded by Vance

MOTION CARRIED

Discussion: None

**ITEM 6: APPROVAL OF CONSENT AGENDA**

**MOTION:** Move to approve consent agenda and regular agenda with changes.

Moved by Balazovic, seconded by Vance

MOTION CARRIED

Discussion: None

**ITEM 7: OLD BUSINESS**

a. Access Locksmith Bid (Doors) –

**MOTION:** Moved to approve this expenditure.

Moved by Vance, seconded by Kramer

MOTION CARRIED

Discussion:

This is the only contractor that works on handicap accessible doors. Estimated cost for two doors is \$6,075.00.

Bid policy compliance.

ARPA funding was budgeted for this expense.

b. M&M Plumbing & Heating Bid (Air Handler)

**MOTION:** Move to approve this expenditure.

Moved by Vance Seconded by Kramer

MOTION CARRIED

Discussion:

Control company and management of zones.

continued

**ITEM 8: NEW BUSINESS**

a. Sharen Lange Cheboygan County Economic Development

Sharen Lange reported on her role in Cheboygan County as a liaison for development.

b. Bear BarBell/ Glow Line Adjustment

**MOTION:** Move to approve adjustment in property line for Bell BarBell and Glow.

Moved by Vance, seconded by Balazovic

MOTION CARRIED

Discussion:

Current line cut off approximately 18'.

c. Waldron/Black Request (Vacant Parcel)

**MOTION:** Move to proceed with research related to sale of property.

Moved by Vance, seconded by Reidsma

MOTION CARRIED

**MOTION:** Move to direct Supervisor Ridley to respond to offers to purchase from Waldron/Black to extend to January 3, 2023.

Moved by Balazovic, seconded by Kramer

MOTION CARRIED

Discussion:

Report from C Waldron regarding an offer to purchase property.

Downtown Development Authority ("DDA") approved the sale as they have no use for this property.

Limited value in the property due to location, size of the parcel, limited access, utility issues.

Legal issues and strategy for making adjacent similarly situated parcels available to adjacent owners.

d. General Counsel RFP

**MOTION:** Move to approve Supervisor publishing a request for proposal ("RFP") for township to hire new general counsel.

continued

Moved by Balazovic, seconded by Vance  
MOTION CARRIED

Discussion:

Looking for general counsel with experience and insurance in municipal law.

Publication sources for RFP

e. Board of Review Vacancy

Report by Supervisor announcing the vacancy and time and training requirements for the position.

f. Date for Fireworks

**MOTION:** Move to approve fireworks for July 2, 2023 with the rain day on July 5<sup>th</sup>.

Moved by Riesman, seconded by Balazovic

MOTION CARRIED

Discussion:

Date and alternate rain date

Chamber may be willing to help with funding

Location for fireworks on pontoons vs land-based show and other safety issues.

g. Club Road

**MOTION:** Move to begin work on Club Road improvement project with 3" resurfacing.

Moved by Kramer, seconded by Vance

MOTION CARRIED

Discussion:

Estimates for 2' and 3" resurfacing.

Traffic load on this road and use by heavy equipment.

Funding for repair by other townships, DNR, state of Michigan.

Special assessment district funding and requirements to establish district.

Impact of improvement on property value.

h. Parks Commission Five Year Plan

**MOTION:** Move to approve the resolution as written.

Move by Kramer, seconded by Vance

continued

Vote In Favor- Kramer, Reidsma, Vance, Balazovic, Ridley  
MOTION CARRIED

Discussion:  
Resolution read into the record by Supervisor Ridley

**ITEM 9: Assessor**

**MOTION:** Move to move forward with the interview and recommendation to hire an assessor.  
Moved by Balazovic, seconded by Kramer

Discussion:  
Requesting a motion to continue process for clarity of action.

**ITEM 10: Deputies and Consultants**

**MOTION:** Move to terminate the current consultant and hire a consultant following the guidelines in 2.7 of the draft township policy.  
Move by Balazovic, seconded by Ridley

MOTION FAILED

Discussion:  
Payroll for deputy clerk is based upon its an appointed position.  
Deputy compensation structure, role, and job description.  
Board determination of compensation and hours of service for deputies.  
MTA conflicting advice on whether the board needs to approve designation of duties.  
Requirements to qualify as a consultant.  
Requirements for contracts to hire consultants.

**ITEM 11: CORRECTIONS TO MINUTES:**

Correct spelling for Witulski  
2.22 – Public comment should include the name of the member of the public who is commenting with subject.

continued

**ITEM 12: PUBLIC COMMENT**

Began at 8:34 pm

McGinnis – Indian River Flows.

Jacobs – legal service.

Unidentified - public property records online.

Odenwald – public road improvements, SAD, thanks for board changes, consultants.

Webb – Assessor.

Fisher – consultants, time cards, transition.

**ITEM 11: BOARD COMMENT**

Two board members made comments.

**ITEM 12: MOTION TO ADJOURN**

MOTION: Move to adjourn

Moved by Vance, seconded by Reidsma

MOTION CARRIED

Meeting adjourned at 8:54 pm

Respectfully submitted,

Jay Reidsma

Tuscarora Township Clerk

continued

