

Tuscarora Township Board
3546 S. Straits Hwy, Indian River, MI 49749
Special Meeting at 7:00 pm - Township Hall
December 26, 2022

ITEM 1: CALL TO ORDER

The meeting was called to order by Supervisor Ridley at 7:00 pm.

ITEM 2: ROLL CALL

Present – Supervisor Ridley, Clerk Reidsma, Trustee Vance, Trustee Kramer, Treasurer Balazovic

Absent – None. Quorum present. Staff Present - Deputy Clerk Dillaha.

ITEM 3: PUBLIC COMMENT ON AGENDA ITEMS

The floor was open for public comment at 7:00 pm.

There were two public comments

D Webb – Club Road funding

B Henderson – Club Road funding

ITEM 4: CLUB ROAD

MOTION: Move to disburse \$3800.00 to the Cheboygan County with the intention of reserving road repair grant funds of \$25,000.00 for a 3" repair to Club Rd.

Moved by Vance, seconded by Reidsma.

VOTE in favor – Ridley, Reidsma, Vance, Kramer. Opposed - Balazovic

MOTION CARRIED

DISCUSSION:

Funding for 3" vs 2" road repair.

Special assessment district ("SAD") for property with frontage on Club Road from M68 to Martha Street.

Potential opposition to SAD from residents.

Cost to establish and administer SAD.

Reserving Cheboygan County grant funding of \$25,000.00 which could be held for an alternate project.

Koehler and Mullett Township benefit, but have declined to support the project financially.

Using boat launch fees to support the project.

Daily traffic counts exceeding 2,000.

DNR participation in funding limited to the total assessed to the SAD.

Marina Park and boat launch impact on traffic.

Next steps if there isn't sufficient support for SAD.
Communication with residents on plan to improve Club Rd.
February timeline to have costs for SAD.
Primary road designation by county.

ITEM 5: HIRING

MOTION: Move to have Supervisor Ridley meet with Doug ~~Kuypert~~ Keipert to discuss the assessor position as an at will employee with our current Assessor's Assistant at an annual salary not to exceed \$60,000.

Moved by Ridley, seconded by Vance.

VOTE: In favor -Unanimous

MOTION CARRIED

DISCUSSION:

Three applicants for the Assessor position, two have subsequently withdrawn.

D ~~Kuypert~~ Keipert recommended by Clayton McGovern.

At will employee vs hiring as an independent contractor.

He is asking for \$60,000 annually with him covering the cost of an assistant.

Compensation package for prior Assessor.

Rescission of ordinance requiring township contribution to retirement.

Use of assistant to complete required work.

Mr. ~~Kuypert's~~ Keipert's resume.

Timing of discussion with potential assessor with board meeting in January.

Job description for Assessor and Assessor's Assistant.

MOTION: Move to appoint Clerk Reidsma and Supervisor Ridley as selecting officers with full hiring authority to select Office Administrator at \$20 per hour for 32 hours per week.

Moved by Reidsma, seconded by Balazovic.

VOTE: In favor -Unanimous

MOTION CARRIED

DISCUSSION:

Hiring policy.

Prior practice.

MOTION: Move to communicate with other Office Administrator applicants regarding the now vacated position for Office Assistant and to post the vacated position with Supervisor Ridley and Clerk Reidsma for selecting committee.

Moved by Reidsma, seconded by Vance
VOTE: In favor - unanimous

DISCUSSION:

Selection committee participants for Office Assistant.

ITEM 6: BUDGET ADJUSTMENTS

MOTION: Move to postpone budget adjustments to the regular meeting on Tuesday, January, 3, 2023.

Moved by Ridley, ~~supported by~~ - supported by none.

VOTE: In favor- unanimous

MOTION CARRIED

ITEM 7: PUBLIC COMMENT

The floor was opened for public comment at 8:18 pm.

P McGinnis – concerns regarding transparency, special meetings being called on a holiday, Club Rd.
R Odenwald – SAD for Club Road, Assessor, paper handout for Master Plan survey is outdated, water filter in the hallway fountain, congratulations and appreciation for committee and board members and their work.

B Henderson – Township meetings request to post on social media.

R Miller – Recommend hiring the assessor for \$60,000.

Public comments were closed at 8:25 pm

ITEM 8: BOARD COMMENT

All board members made comments.

ITEM 9: MOTION TO ADJOURN

Meeting adjourned at 8:38 pm.

Respectfully submitted,
Jay Reidsma, Clerk Tuscarora Township