

SPECIAL MEETING OF THE TUSCARORA TOWNSHIP BOARD OF TRUSTEES
May 8, 2023 @ 1:00 PM
TUSCARORA TOWNSHIP HALL
3546 S. Straits Hwy., Indian River, MI 49749

Call to Order: 1:00 PM

Roll Call: Present: Mike Ridley, Bob Kramer, Janet Vance, Bobbi Balazovic, Jay Reidsma Absent: none
Other participants: None
Quorum present

Approval of Agenda: Addition to agenda:

Motion by Kramer to have the Public Hearing and the CIP approval (capital improvement plan) to the June 6th Agenda.

Seconded by Vance

Agenda approved: 5-0

Public Comments on Agenda Items:

D. Webb: procedure for cash payments/ transfer of funds

P. McGinnis: Incorrect date on the agenda

Public Comments closed at 1:03 PM

Public Explanation of the transfer of funds brought up during Tuesday's Regular Meeting (5/02/23):

Treasurer Bobbi Balazovic accepted responsibility for the money movement and apologized to Clerk Jay Reidsma for accusing him of inappropriately transferring funds. Jay accepted her apology. (See attached statement)

Written Resignation:

Supervisor Mike Ridley submitted his written resignation effective May 20, 2023.

Motion: Trustee Vance made a motion to accept the resignation. Seconded by Reidsma (See attached statement)

Motion passed 4-0 with Ridley abstaining.

Treasurer Balazovic had announced her resignation, but as of this date she has not submitted her resignation in writing.



AGENDA ITEM

DATE: 5/8/23

TITLE: Treasurer Report

PREPARED BY: Bobbi Balazovic

Regarding the movement of money transaction on 4/24/23:

I received bank statements to balance accounts on 5/1/23 and in balancing the accounts two transactions happened at the bank that were not recorded in BS&A and were out of the ordinary. I looked through my normal banking paperwork that I keep and did not locate the transactions. I then reached out to CNB to check the login that made the transaction to clarify the situation. The login that I was given was not my login. Because there are only two logins for CNB banking I made the assumption that the clerk login was used to make the transaction. After a discussion with Jay, another discussion with CNB and some more research I realized that I made the transfers. These funds were the final disbursement for taxes from the county that Neil (CPA) had directed me to process through the general fund. Because of all of the circumstances at the time this assumption seemed perfectly reasonable. Looking back I know better than to assume anything ever. I have personally apologized to Jay and now I would like to offer my apologies to the board and community for any unintentional acrimony caused by my statement.



May 4, 2023

Tuscarora Township Board of Trustees
3546 S. Straits Hwy
Indian River, MI 49749

Dear Board Members,

I am submitting my written resignation as Township Supervisor. My last official day will be May 20, 2023.

I have made plans to assist, as an outside observer, both the Planning Commission and the DDA in completing their tasks of which I was involved with at the inception.

It has been my pleasure and an honor to serve this wonderful community the past fourteen and half years and I wish you nothing but the best in moving our community forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael E. Ridley".

Michael E. Ridley

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231.238.7088 Supervisor • 231.238.4220 Treasurer • 231.238.0970 Clerk • 231.238.7865 Parks Commission

Transition Plan for new Township Officials:

Ridley has a transition plan available to whomever the Board agrees to appoint to the Supervisor position.

Balazovic is working on steps engaging the Banks and with the Equalization Department at the County. She plans on leaving as of May 20, 2023.

Motion to have a Public Hearing and approval of the CIP on the June 6th Agenda.

Motion: Kramer made the motion to have a public hearing and approval of the CIP on June 6th agenda / Reidsma seconded. Motion passed 5-0

Discussion: Mike Chervany presented an explanation of the CIP process, and gave special thanks to Jane McGinnis and Dawn Webb for their coordinated efforts.

Public Comment:

- J. McGinnis: Late minutes synopsis reported in the newspaper
- S. Fisher: Concern over handling of the Fireworks donations
- R. Grandy: Accountability for transfer of funds accusations
- P. Murdock: Sewer projects
- J. Milner: Attorney being present at meetings/ the cancelled meeting of 4/20/23
- H. Herpel: Slander and unsubstantiated accusations
- D. Webb: Reconciliation of accounts and bills
- P. McGinnis: Public apologies

Board Comments:

3 Board members had comments

The meeting adjourned 1:41 PM

Respectfully submitted, Tuscarora Township Clerk Jay Reidsma