

**TUSCARORA TOWNSHIP**  
**3546 S STRAITS HWY, INDIAN RIVER, MI 49749**  
**MAY 14, 2024 at 7:00 pm**  
**REGULAR BOARD MEETING MINUTES**

**ITEM 1: CALL TO ORDER**

The meeting was called to order with the pledge of allegiance by Supervisor Kramer at 7:00 pm

**ITEM 2:** The supervisor led the board and public in reciting the Pledge of Allegiance.

**ITEM 3: ROLL CALL**

Present – Supervisor Kramer, Clerk Reidsma, Trustee Vance, Treasurer Dillaha, Trustee Pearson

Staff Present: Ron Odenwald

Quorum present –

**ITEM 4: BOARD MEMBER CONFLICT OF INTEREST STATEMENT**

No conflict of interest offered.

**ITEM 5: PUBLIC HEARING – NABANOIS TRAIL SPECIAL ASSESSMENT DISTRICT**

Name and Address (public comment opened at 7:01 and closed at 7:02)

- **Mark Hoffman residing at 3342 Nabanois**

**ITEM 6: PUBLIC COMMENT ON AGENDA ITEMS**

The floor was open for public comment at 7:04.

- P. McGinnis – Requesting Cost of Grass Seed be added to the agenda

Public comment was closed at 7:05pm.

**ITEM 7: APPROVAL OF CONSENT AGENDA**

Consent agenda items include – Bills Report; Treasurer report; Budget Amendments; Minutes; Reports -- DDA, Parks & Appointment, Police; Assessor Lot Split, Annual Meeting, Budget Workshop, and Budget Hearing dates; Airport Lease transfer; Cemetery Fees.

**MOTION:** Move to approve consent agenda items with the exception of 4 bills (3 requiring Enterprise Fund approval and a Sewer Pump repair bill requiring urgent payment) as item 8d and Airport Lease Transfer request as item 9b.

Moved by Pearson, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 8: OLD BUSINESS**

**ITEM 8a: NABANOIS TRAIL SPECIAL ASSESSMENT DISTRICT RESOUTION**

**MOTION:** Move to approve Resolution No. 6 for Nabanois Trail Special Assessment.

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous roll call vote

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Discussion: Said amended special assessment roll shall be designated “2024 Nabanois Trail Special Assessment Amended” for \$42,374 to be levied as one annual installment to be due December 1, 2024. Project consists of acquiring and constructing road improvements, consisting generally of reconstructing roads, and related improvements, rights of way, and appurtenances and attachments thereto. Total estimated cost of \$76,607.50 with County Road Commission providing \$25,000, and the Township the balance.

**ITEM 8b: SEWER EXPANSION PHASE 1 SPECIAL ASSESSMENT DISTRICT RESOLUTION**

**MOTION:** Move to approve Resolution No. 3 for Sewer Phase 1 Special Assessment Resolution.

Moved by Reidsma, seconded by Vance.

MOTION CARRIED by unanimous roll call vote.

Discussion: Resolution #3 confirms the amended special assessment Roll confirmed by the Supervisor and sets a public hearing on the assessment with each REU estimated to be \$18,372.20. The next step is to continue with the special assessment process and to vote to accept bids at a future meeting, which is scheduled for June 4, 2024 at 7:00pm at the Township Hall. The estimated cost covers Construction; Engineering, Legal, Financial; and contingency for a total cost estimate of \$8,291,928. Phase 1 cost details are available on the web or at the office. Aaron Nordman, Performance Engineering, was present to provide the Board with an overview of Phase 1 Sewer cost breakdown estimates (gravity contract, LPS contract, WWTP Expansion, and Equalization Tank), including a revenue summary for a USDA Loan (\$3,481.000) and Grants (USDA \$2,844,000 and EGLE \$1,700,000) plus contingency required to cover all Phase 1 Sewer Costs. He also discussed a need for additional equipment & building space which may be covered by an additional \$1million grant (prioritized list of items was requested). Additionally, he mentioned Phase II Sewers were out for bids.

**ITEM 8C: USDA LOAN RESOLUTION**

**MOTION:** Move to approve the USDA Loan Resolution for the Sewer Phase 1 Special Assessment district in the principal amount of \$3,481,000.00 and to accept a USDA Grant not to exceed \$2,844,000.00.

Moved by Reidsma, seconded by Dillaha.

MOTION CARRIED by unanimous roll call vote

Discussion: This resolution enables the funding of the total project cost when added to the EGLE grant balance of \$1,700,000.00 and the required contingency fund of \$266,988.00. This items was a part of the discussion in Item 8b.

**ITEM 8D: ENTERPRISE FUND FINANCIAL TRANSACTIONS**

**MOTION:** Move to transfer \$400.00 from the General Fund Balance to the Enterprise Fund for Phase 1&2 Sewer related costs / payments (Attorney fees and Mead & Hunt fee) and to approve an agenda added bill for sewer repairs from Windemuller (\$309.00)

Moved by Kramer, seconded by Reidsma.

MOTION CARRIED by unanimous roll call vote

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Discussion: Enterprise fund accumulates Sewer costs and then can refund monies back to the general fund once the Sewer project is approved & funded with Bonds and Grants.

**ITEM 9: NEW BUSINESS:**

**ITEM 9a: DEPT. OF DEFENSE EMPLOYER SUPPORT OF THE GUARD AND RESERVE (ESGR)  
PRESENTATION**

**INFORMATION:** Presentation by ESGR representatives to promote an understanding their mission. Employer Support of the Guard and Reserve (ESGR) is a Department of Defense office that develops and promotes supportive work environments for Service members in the Reserve Components through outreach, recognition, and education opportunities that increase awareness of applicable laws and resolve employer conflicts between the Service members and their employers. Service members are required to train two days per month and two weeks per year, and therefore may require time away from work. Employers need to understand and be supportive.

**ITEM 9b: AIRPORT LEASE**

**MOTION:** Move to Transfer Airport lease as currently documented failed.

Motion: Move to assign Ron Odenwald to negotiate a new lease agreement with prospective buyers for affected Airplane Hanger based upon John Lepien's recent lease renewal.

Moved by Vance, seconded by Dillaha.

MOTION CARRIED by unanimous voice vote.

**ITEM 10: PUBLIC COMMENT**

Public comment began at 8:40 pm. Closed at 8:45 pm

B. Henderson – appointment to the Parks commission

P. McGinnis – Accusations about board members

R. Odenwald – Speaking on behalf of Kiwanis about activities planned.

**ITEM 11: BOARD COMMENT**

Four board members commented.

**ITEM 12: MOTION TO ADJOURN**

Meeting adjourned at 8:54 pm

Respectfully submitted,  
Jay Reidsma, Tuscarora Township Clerk