

**TUSCARORA TOWNSHIP BOARD**  
**June 13, 2024 Time: 7:00 pm**  
**3546 S. Straits Hwy. Indian River, MI 49749**  
**SPECIAL MEETING MINUTES**

AGENDA:

1. CALL TO ORDER
2. ROLL CALL
3. BOARD MEMBER CONFLICT OF INTEREST STATEMENT (IF APPLICABLE)
4. PHASE 1 SEWER PROJECT BANK AUTHORIZATIONS
5. PHASE 2 SEWER PROJECT BANK AUTHORIZATIONS
6. PHASE 1 SEWER PROJECT CHANGE ORDERS
7. BUDGET ADJUSTMENTS & BILLS
8. APPOINTMENTS
9. PUBLIC COMMENTS
10. BOARD COMMENTS
11. ADJOURNMENT

MINUTES:

1. Call to order: Supervisor Kramer called the meeting to order at 7:01 pm.
2. Roll Call: Supervisor Kramer, Clerk Reidsma, Treasurer Dillaha, Trustee Vance, Trustee Pearson All present. A Quorum is present.
3. Board Member Conflict of Interest  
One – Supervisor Kramer’s residence is within the Sewer District Phase 2
4. PHASE 1 SEWER PROJECT BANK AUTHORIZATIONS.  
**Motion:** Move to authorize Treasurer Dillaha to open bank accounts at PNC bank for Phase 1 Sewer Construction and Phase 1 Sewer RRI funds.  
Moved by Dillaha, seconded by Vance.  
Motion carried by voice vote 5-0.  
Discussion: New Bank accounts are required by the Bond agency.

5. PHASE 2 SEWER PROJECT BANK AUTHORIZATIONS  
**Motion:** Move to authorize Treasurer Dillaha to open bank accounts at PNC bank for Phase 2 Sewer Construction and Phase 2 Sewer RRI funds.  
Moved by Dillaha, seconded by Pearson.  
Motion carried by voice vote 4-0 (Supervisor Kramer abstained as a resident within phase 2)  
Discussion: New Bank accounts are required by the Bond agency.

## 6. PHASE 1 SEWER PROJECT CHANGE ORDERS

**Motion:** Move to authorize Supervisor Kramer to accept / sign for the Board by approving changes in Phase 1 Sewer Engineering agreements to reduce costs.

Moved by Vance, seconded by Dillaha.

Motion carried by voice vote 5-0.

Discussion: In the Phase 1 Sewer Expansion Engineering agreement the original cost of \$786,238 will be reduced to \$672,260, saving \$113,978. In the Phase 1 Sewer WWTP Equalization Tank agreement the original cost of \$182,119 will be reduced to \$104,191.50, saving \$77,927.50.

## 7. BUDGET ADJUSTMENTS & BILLS

**Motion:** Move to pay the bills.

Moved by Pearson, seconded by Reidsma.

Motion carried by voice vote 5-0.

Discussion: No Budget Amendments were required. The CNB Credit Cards have all been discontinued and the CNB Credit Card account will be discontinued once all remaining balances have been addressed. We currently have our new credit cards with PNC Bank.

## 8. APPOINTMENTS

**Motion:** Move to reappoint Tyler Goral, Dan Nivelt, Sue Fisher, and Dawn Bodner to the DDA.

Moved by Kramer, seconded by Vance.

Motion carried by voice vote 5-0.

Discussion: none

## 9. PUBLIC COMMENTS - Public Comments (opened: 7:17pm and closed: 7:18pm)

R. Odenwald – Commented on need for Wade Trim and MDOT permits

## 10. BOARD COMMENTS

Two Board members commented

## 12. MEETING ADJOURNED – 7:22 pm.

**Information:** Meeting Agenda reconvened immediately at 7:24pm by Supervisor Kramer with unanimous Board Approval to address unfinished business with Agenda Items 4 and 5 for bank signature card authorization.

4. (continued) PHASE 1 SEWER PROJECT BANK AUTHORIZATIONS.

**Motion:** Move to authorize Treasurer Janice Dillaha, Deputy Treasurer Kris Parrottino, Clerk Jay Reidsma, and Deputy Clerk Penny Passino to sign the PNC bank signature cards required for the new PNC accounts for Phase 1 Sewer Construction and Phase 1 Sewer RRI funds.

Moved by Dillaha, seconded by Pearson.

Motion carried by voice vote 5-0.

Discussion: Bank Signature cards are required for the new PNC Bank accounts.

5. (continued) PHASE 2 SEWER PROJECT BANK AUTHORIZATIONS.

**Motion:** Move to authorize Treasurer Janice Dillaha, Deputy Treasurer Kris Parrottino, Clerk Jay Reidsma, and Deputy Clerk Penny Passino to sign the PNC bank signature cards required for the new PNC accounts for Phase 2 Sewer Construction and Phase 2 Sewer RRI funds.

Moved by Dillaha, seconded by Reidsma.

Motion carried by voice vote 4-0 (Supervisor Kramer abstained as a resident within phase 2).

Discussion: Bank Signature cards are required for the new PNC Bank accounts.

12. (continued) MEETING ADJOURNED – 7:27 pm.

Respectfully submitted,  
Jay Reidsma, Township Clerk