

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
August 12, 2025 7:00 PM REGULAR MEETING
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:02 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Maves, Smith, Hutchison, and Decker. There was a quorum.

Board member conflict of interest statement (if applicable) None.

Public comment on agenda items (3 minutes per individual) None.

Approval of meeting agenda with addition of old business 9F Chamber of Commerce contract.

Motion: Fisher Support: Decker Approved: All in favor

Approval of previous minutes of July 23, 2025.

Motion: Fisher Support: Hutchison Approved: All in favor

Reports:

Steve from Performance Engineers gave an update on the sewer plant, phase I and phase II.

Bills and revenue & expenditure report - 52 invoices for a total of \$10,957.81 and 17 invoices for a total of \$24,419.18.

Motion: Fisher Support: Smith Approved: All in favor

Treasurer report to increase petty cash to \$250 for summer. Second disbursement for taxes is going out tomorrow. New computer for treasurer.

Airport update on terminal building repairs. Seeing more activity around the airport with people flying in for events and vacations.

DDA-Sue Fisher continuing to work on pathway study.

FOIA - 2

Library-Kelsey Rutkowski, Director The summer reading program is finished for this summer and updates on August events.

Parks-Stacey Cole The parks voted and approved to change propane companies to save money. The December meeting will be changed from the 2nd to the 3rd. 4% cost of living raises were given to both full-time employees. The new hourly employee has started. We have an opening on the parks committee for another member.

Police-Chief Gordon Temple gave an update on the community grant including the fire & HVAC systems.

Old business:

CIP determination was we need to have one because we have a wastewater system. Review the latest one we have.

Transient merchant update on application and guidelines – needs exceptions listed and needs to be reviewed with legal.

Corrective quit claim deed for library adds BLK 21 and adding that the last quick claim deed was incorrect. Reference Liber 610/Page 766 and dated 4/25/1994.

Boat launch restriping – no responses. We have received a mandate from the election board that we need to fix the dips and striping the lot here at the township building for elections. Will investigate companies that can do this kind of work.

Updated employee handbook with ESTA. Remove old POL 5.11 and insert new 5.11a & b and adopt.

Indian River Resort Region Chamber of Commerce agreed to the new arrangements. The chamber will provide water and maintain the well. The township will take care of the bathrooms (clean, maintain, and provide supplies).

New business:

Summit Fire Protection Alarm Monitoring Services Agreement. For \$720 annually, they will monitor our fire alarm system. That is \$240 each for the police, library, and township. And to allow Gordon Temple to sign the contract.

Motion: Maves Support: Fisher Approved: All in favor

VFW retired flag mailbox – to accept the flag disposal mailbox, to be placed by the police department door, and if it needs to be removed to give it back to the family of Bryan Holton

Motion: Mayes Support: Decker Approved: All in favor

Fireworks 2026 (July 4 is a Saturday) tabled.

Silversmith for Samsung A9 Tablet & AT&T data plan for a total of \$837.50 (\$500 yearly for data plan).

Motion: Maves

Support: Smith

Approved: All in favor

\$40,000 REU not billed when change of service. Was paid at time of closing.

(O & M rates changed for the additional REUs with December 2022 bill. \$40,000 shows in general ledger 590-000-003.02, September 3, 2023)

Trash collection cost to be spread across funds - 76% to parks, 8% to each of library, police, and township starting with the next GFL bill. (was done previously and stopped in June 2021). Also allow the parks commission to shop around for better pricing.

Motion: Maves

Support: Hutchison

Approved: All in favor

Generator preventive maintenance to be awarded to Graham for \$1,200.00 per year.

Motion: Maves

Support: Hutchison

Approved: All in favor

Sewer construction bills – Phase I, Phase II, and WWTP

Grand Traverse Construction for \$357,827.95

Matt's Underground for \$180,760.22.

Performance Engineers for \$30,669.99

Elmer's Change Order #2 - \$0.

Grand Traverse Construction Change Order #5 - \$2,813.51

Matt's Underground Change Order #4 - \$0.

Motion: Maves

Support: Smith

Approved: All in favor

Public comments (3 minutes per individual)

Thanks to Stacey Cole for stepping up and becoming the president of the parks commission.

Board Comments – none.

Motion to adjourn at 8:13 pm.

Motion: Maves

Approved: All in favor

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor