

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
September 9, 2025 7:00 PM REGULAR MEETING
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:07 pm and led the pledge of allegiance.

Roll call: Present: Hutchison, Smith, Maves, and Decker. Absent: Fisher. There is a quorum.

Board member conflict of interest statement (if applicable). None.

Public comment *on agenda items* (3 minutes per individual). Confusion on which area represents the different phases.

Approval of meeting agenda.

Motion: Decker Support: Smith Approved: All in favor

Approval of previous minutes of August 20, 2025 Special Meeting.

Motion: Smith Support: Hutchison Approved: All in favor

Reports:

Sewer update – Steve from Performance Engineers gave an update on the sewer expansion. Working on getting ready to start up the sewer plant. Elmer's and Matt's are finishing some cleanup work. Walton has started phase II.

Bills - 39 invoices for a total of \$59,957.92 were presented to be paid.

Motion: Smith Support: Hutchison Approved: All in favor

Treasurer report – Last day to pay taxes without penalty is September 15th.

Correspondence – none.

Airport – terminal repairs from the frozen pipes has been completed. There is a hangar for sale. Community trash day is this Saturday.

DDA – continues to work on pathway expansion.

FOIA - 1

Library-Kelsey Rutkowski, Director – Information about upcoming events for September, October, and November.

Parks-Stacey Cole – Changing from GFL to PAC for trash. \$1,375 to purchase dumpster. November meeting will be in the library due to elections. Looking into bathrooms for DeVoe Beach. Green Docks steps are slippery, looking for a possible solution to the problem.

Police-Chief Gordon Temple – Janet Myerson is back on duty. Boiler #1 heat exchanger has a hole burnt through it. Control Solutions to do a water test on the boiler water. The exchanger might be under warranty but not labor. We will need a new heater exchanger or a new boiler. Taking applications to hire a new police officer.

Old business:

Fireworks – Motion by Decker and support by Hutchinson to discuss fireworks.

Motion by Hutchison to request bids for fireworks on July 3rd. Support: Smith. Approved: All in favor.

Transient merchant updated application and guidelines – tabled until October meeting.

Corrective Quit Claim Deed for library and township. Motion to accept and sign deed.
Motion: Smith Support: Decker Approved: All in favor

CIP updates table until a winter meeting.

New business:

Sewer construction bills – Phase I, Phase II, and WWTP

Elmer's \$26,745.10 (USDA)

Grand Traverse Construction \$193,594.57 (USDA, EGLE, and EPA)

Matt's \$15,395.70 (USDA)

Walton \$334,837.77 (USDA & EPA)

Change order for Grand Traverse Construction for \$12,832.33. Phase II contingencies.

Motion: Smith Support: Hutchison Approved: All in favor

WWTP rapid infiltration basins need to go out for estimates to cleanout 3 basins this fall.

Motion: Maves Support: Smith Approved: All in favor

Changing trash service companies for parks.

Purchase dumpster with split of 8% police, 8% library, 8% township, and 76% parks.

Motion: Decker Support: Hutchison Approved: All in favor

RFP for legal services contract expires December 15, 2025. RFP needs to be turned into the office by November 1st for awarding of contract at November 11th board meeting.

Motion: Hutchison Support: Smith Approved: All in favor

Amend scope for Mead & Hunt for WWTP expansion services to oversee as needed as engineering consultation services up to \$10,000.

Motion: Maves

Support: Smith

Approved: All in favor

RFB for sealed bids for WWTP cold storage for chemicals, expand lab, and for screen. Items that were removed from the original project. Authorize the supervisor to sign the bid if within budget.

Motion: Maves

Support: Decker

Approved: All in favor

WWTP well pump replacement. Request estimates not to exceed \$25,000 to replace well pump to 15hp 150gpm pump. Call Gordie Frasier and insurance company about covering the expense.

Motion: Maves

Support: Hutchison

Approved: All in favor

RFP for O & M operations contract expires December 31, 2025. Bring back to board by November 1st with awarding contract at November 11th board meeting with double treatment plant capacity.

Motion: Maves

Support: Smith

Approved: All in favor

Health insurance for deceased employees – need policy. Motion to investigate or make policy for non-unionized employees. (involves 3 employees currently)

Motion: Hutchison

Support: Smith

Approved: All in favor

Gordon volunteered to work on the policy with the others and bring to our next meeting.

Public comments (3 minutes per individual)

County planning commission is working on county wide master plan and will be looking for public outreach.

When does the state park contract expire?

Asked that on the October agenda a parks subcommittee be appointed to work on the fireworks show for July 2026.

Board comments – none.

Motion to adjourn at 8:41 pm.

Motion: Maves

Approved: All in favor

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor