

TUSCARORA TOWNSHIP  
3546 S. Straits Hwy, Indian River, MI 49749  
October 14, 2025 7:00 PM REGULAR MEETING  
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:05 pm and led the pledge of allegiance.

Roll call: Present: Fisher, Maves, Hutchison, and Smith. Absent: Decker. There is a quorum.

Board member conflict of interest statement (if applicable) – none.

Public comment *on agenda items* (3 minutes per individual)

10d – Charter where did the equipment go.

Approval of meeting agenda with changes of 10b - adding invoice for Performance Engineers, 9k – add estimate for basins, and before 8a – Steve update on sewer.

Motion: Fisher

Support: Hutchison

Approved: All in favor

Approval of previous minutes from September 25, 2025 Special Meeting.

Motion: Fisher

Support: Smith

Approved: All in favor

Steve from Performance Engineers gave an update on the sewer project and change orders.

Bills – 12 invoices for a total of \$17,338.98 & payroll for November 2024 – October 14, 2025.

Motion: Fisher

Support: Hutchison

Approved: All in favor

Requesting a breakdown of the Plante Moran bill be presented at the November board meeting and where do we stand on the 4 items in the engagement letter.

Treasurer report – Pool account balanced through September. KCI bill for \$2,980.72 for winter taxes. Need to pay \$2,151.40 upfront for postage. Check with KCI to see if they can group tax bills for the same person together to save on postage.

Motion: Smith

Support: Hutchison

Approved: All in favor

Correspondence - 2

DDA – continuing to work on safe pathway.

Airport – provided training space for several different sheriff and police departments. The contractors did a nice job on terminal building.

FOIA - 2

Library – Helen Miller, board of trustees reported on events for October and November. Christmas in Indian River will be November 28. Plans for the reading garden include breaking ground in the spring.

Parks – both scoreboards are here and being installed. Remaining grant money to be spent on updating to LED lights. Hoodies have been ordered for parks employees. The new dumpster is ready. A new employee hired for fall cleanup. Parks meeting on 11/4 will be in the library due to elections.

Police – Chief Gordon Temple reported that they are still looking for another police officer. Grant money has been made available for the police academy. The boilers will need to be replumbed for about \$800 so they do not receive water softener water.

Old business:

Update on airport water damage claim – the terminal building has been completed. The airport has some ideas to increase usage. Total received on insurance claim \$23,257 (total claim \$24,257, less \$1,000 deductible). Ask the auditors how this can be presented in financial reports. Currently most of the revenue shows up in one fiscal year and most of the expenses in a different fiscal year.

Library quit claim deed signed and notarized.

Update on health insurance policy for deceased employees. FOP letter of understanding to be added to their contract. Township will piggyback off that letter. Tabled to November.

Transient merchant ordinance, updated application and guidelines. A handout was given to board members for review. Attorney review will be needed. Tabled to November.

Pumps & communications lift stations transfer from RRI \$42,189.91 to sewer pool.

Motion: Fisher                      Support: Hutchison                      Approved: All in favor

Update on WWTP well pump replacement – To accept the estimate for \$22,976.00 from Ramsby Drilling, Inc.

Motion: Fisher                      Support: Hutchison                      Approved: All in favor

Transfer funds for 2 quarterly RRI payments for a total of \$14,440 from Addtl REU monies.

Motion: Smith                      Support: Hutchison                      Approved: All in favor

RFP for legal – submit last years RFP again this time for 3 years.

Motion: Smith                      Support: Hutchison                      Approved: All in favor

RFP for O&M (separate contracts for WWTP expansion, consulting)

Bring back an official proposal for the November meeting with the \$3,000 increase per month for O&M. (New rate \$9,800 per month.)

RFB for WWTP cold storage – bring back to November meeting.

Contract for WWTP rapid infiltration basins cleanout for 3 ribs this fall. Award the contract to GFL and take the money from Addtl REU.

Motion: Fisher                      Support: Smith                      Approved: All in favor

New business:

250<sup>th</sup> Celebration. For the subcommittee have a representative from the DDA, parks, chamber, school, and member from the general public. (current budget \$15,000)

Motion: Fisher

Support: Smith

Approved: All in favor

Sewer construction bills & change orders – Phase I, Phase II, WWTP.

Elmer's - \$125,981.20

Grand Traverse Construction - \$248,740.61

Matt's Underground - \$84,437.28

Walton Contracting - \$138,202.11

Performance Engineers, Inc. - \$43,757.25

Change orders #3 for Elmer's, #5 for Matt's, and #1 Waltons.

Motion: Smith

Support: Hutchison

Approved: All in favor

Sewer rate study proposal – to hire Bendzinski & Co. for sewer rate and special assessment analysis. For 2025, \$9,750 from Addtl REU. Start working on proposal as soon as Bendzinski can schedule the meeting. Maybe have a special meeting or workshop for the whole board can be included.

Motion: Smith

Support: Fisher

Approved: All in favor

Charter franchise renewal – received letter of intent to renew that expires in July, 2028.

DDA bylaw changes included changes of requirement of a resident within the district, added requirement of taking the oath of office, added the number of years in a term of office, and removal of requirement that members may not serve in the same office for more than two consecutive terms and added a timeline if election is missed in May.

Motion: Hutchison

Support: Smith

Approved: All in favor

Public comments (3 minutes per individual)

Update on county planning commission survey for Cheboygan County.

Board comments – none.

Motion to adjourn at 8:49 pm.

Motion: Smith

Approved: All in favor

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor