

**TUSCARORA TOWNSHIP**  
3546 S. Straits Hwy, Indian River, MI 49749  
December 17, 2025 2:00 PM SPECIAL MEETING  
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 2:00pm and led the pledge of allegiance.

Roll call: Present: Smith, Hutchison, Maves, and Decker. There is a quorum.

Board member conflict of interest statement (if applicable) None.

Public comment on agenda items (3 minutes per individual) None.

## Approval of meeting agenda with change of Regular to Special.

Approval of previous minutes from December 9, 2025 Regular Meeting.

Motion: Hutchison      Support: Smith      Approved: All in favor

## Reports:

Clerk report: 16 bills for a total of \$28,263.72.

Where does the general ledger clean up stand with Plante Moran.

## Old business:

Transfers to parks – the invoices are included in the bills and will be paid on Friday, December 19, 2025.

Tractor for parks – clerk to sign credit application for Kubota.

Resignation – Maves to resign as FOIA coordinator due to lack of access to records.

Motion to appoint the clerk as FOIA Coordinator. Clerk – reject.

Tabled to January 2026 meeting.

## New business:

New hire for police – Jon Appleford starts the academy January 12, 2026 and should graduate on May 8, 2026. He will be filling a vacant position.

## Ordinances

Ordinances #24 and #30 need to have the same fines. Ordinance #24 change to Ordinance #30 increasing the penalty and add sections 16a, b c, d, and e under penalties.

Ordinance #16 regarding no parking for snow removal. To establish no parallel parking on S. Straits Hwy, from River Street to Barbara Avenue including trailhead parking lot, beginning December 1 through April 15 from 10pm to 6am. Penalty same as 16 a-e.

Police chief will need the minutes and proof of publishing to give to the courts.

Motion: Maves                      Support: Hutchison                      Approved: All in favor

#### Section 16. Violations and Penalties

- a. A violation of this ordinance is a municipal civil infraction, for which the fine shall not be less than \$100, nor more than \$500 for the first offense, and not less than \$500 nor more than \$1,000 for a subsequent offense, in the discretion of the court, and in addition to all other costs, damages, expenses and actual attorney fees incurred by the township in enforcing the ordinance. For purpose of this section, a "subsequent offense" means a violation of this ordinance committed with respect to a separate incident by the same person within 12 months after a previous violation of the ordinance for which such person admitted responsibility or was adjudicated to be responsible. Each day the violation occurs shall constitute a separate offense.
- b. The following persons are authorized to issue municipal civil infraction citations for violation of provisions of this ordinance. If such person or any of them have reasonable cause to believe that a violation or infraction has occurred, based on person observation or on the report of a person who has allegedly witnessed the violation or infraction: (1) the township supervisor and (2) the Tuscarora Township Police Department.
- c. If a citation for violation of this ordinance is based solely upon the complaint of a person who allegedly witnessed the violation and not upon the personal observation of any of the persons authorized to issue municipal civil infraction citations hereunder, then such citation shall be approved in writing by the township supervisor prior to its issuance.
- d. Municipal civil infraction citations for violations of this ordinance shall be served upon the alleged violator as provided by law and township ordinance.
- e. The issuance of a municipal civil infraction citation shall not be an exclusive remedy, but may be undertaken by the township in addition to other means of enforcement, as provided by law, including, but not limited to, the seeking of injunctive and other relief.

#### Public comments (3 minutes per individual)

Gordon about police facebook page and information to be posted on website, facebook, and flyers to be placed at places that sell/rent snowmobiles, rental places (motels, etc.), schools, DDA, and chamber.

#### Board comments

Trustee applications available. DDA, parks, and county planning & zoning all have openings.

Motion to adjourn at 2:35pm.

Motion: Maves

Recording Secretary, Chris Green

Respectfully submitted,

Laura Decker, Clerk

Trudy Maves, Supervisor