

TUSCARORA TOWNSHIP
3546 S. Straits Hwy, Indian River, MI 49749
January 13, 2026 7:00 PM REGULAR MEETING
MEETING MINUTES

Call to order: Supervisor Maves called the meeting to order at 7:02 pm and led the pledge of allegiance.

Roll call: Present: Hutchison, Smith, Maves, and Decker. There is a quorum.

Board member conflict of interest statement (if applicable). None.

Public comment on agenda items (3 minutes per individual) 9 comments. Session closed at 7:23 pm.

Approval of meeting agenda with changes – move old business fireworks to c, parks tractor lease to d, FOIA to last, trout town to a, and trustee applications and interviews to b.

Motion: Decker **Support: Hutchison** **Approved: All in favor**

Approval of previous minutes from December 17, 2025, Special Meeting

Motion: Smith | Support: Hutchison | Approved: All in favor

Reports:

Sewer update from Performance Engineers work has come to a stop with the early winter, things will start back up in March or April depending on weather.

Clerk report: 80 bills for a total of \$107,918.03.

Motion: Smith Support: Hutchison Approved: All in favor

Treasurer report: Mail is now date stamped at the Grand Rapids post office not when you drop it off here in Indian River. For tax and utility billings make sure you go in and have the post office hand stamp the date if you are close to the penalty date.

Motion: Maves Support: Decker Approved: All in favor

Correspondence = numerous

Airport – the terminal building has been winterized.

DDA-Dan Nivelt, DDA Board Member – the pathway is out for bids.

FOIA - 3

Library-Kelsey Rutkowski. Director – Gave an update on events.

Parks-Stacey Cole – up coming projects, looking at repairs for the wall at DeVoe Beach, and kiosk at Green Docks. Requesting approval to hire Leonard Simoes to replace an employee that left. Rate of pay is \$18.00 per hour up to 40 hours per week.

Police-Chief Gordon Temple – gave a report on 2025 stats. Looking for a full-time officer.

Tusc Twp Police Dept policy emergency spending limit increase from \$5,000 to \$10,000 for section 51.4. Motion: Maves Support: Smith Roll call: Yes - Maves, Smith, Hutchison, and Decker Approved

Old business:

Trout Town Resort – presentation by Jeff Jakeway. Authorize supervisor to write a letter of support for MEDC RAP (Revitalization and Placemaking) Program Grant on behalf of the board for Trout Town project.

Motion: Hutchison **Support:** Decker **Approved:** All in favor

Trustee applicants and interview – Received applications from Stacey Cole, Thomas Prout, Janice Dillaha, and Amanda McKone (did not come to the meeting). They were asked questions: tell us something about yourself, what would you like the board to accomplish, what is your stance on the police department and supporting equipment purchases, will you seek election in November 2026, and how do you feel about social media.

Motion to appoint Tom Prout to the position of trustee Motion: Decker
Second: Smith
Roll call: Maves yes, Smith, yes, Hutchison no, and Decker yes.
Motion carried.

Enter into a tractor lease with Kubota for a tractor with back blade and snowblower. At 4.35% for 60 months with monthly payment of \$640.47 and end payoff of \$101.00. Township will own the tractor at the end of the lease.

Motion: Smith **Support:** Hutchison **Approved:** All in favor

FOIA Policy Change & Appointment – MCL 15.236 change back to designate an individual and our policy 6.9 needs to change to designate an individual as FOIA Coordinator.

Motion: Maves Support: Hutchison Approved: All in favor

Designate Hutchison to be FOIA Coordinator.

New business:

Sewer construction bills & change orders – Phase I, Phase II, WWTP

Grand Traverse Construction for \$97,192.38 and change order to change date for completion to 5/29/26.

Fire contract: Tuscarora Township Volunteer Fire Association in the amount of \$325,869.00 for the yearly contract from 1/1/2026 – 12/31/2026.

Ordinance No. 12, 16, 24 amendments

Direct the attorney to change Ordinance No 12 from last Saturday of the last month to "shall be held on any day that is not a weekend or a holiday ...".

Motion: Decker Support: Smith Approved: All in favor

Accept and approve changes as discussed at our last meeting and publish Ordinance No 16 and 24. Amend Ord. 16 to include hours of no parking for snow removal and addition of the penalty phase consistent with Ord. 30, amend Ord. 24 to include addition of the penalty phase consistent with Ord. 30. (Ordinances added at the end of this document.)

Motion: Smith Support: Decker Approved: All in favor

Application form, Chapter 6 Tab 2-C Changes – remove the generic application from the policy book. This allows the form to be modified for each specific committees, commissions, and boards.

Motion: Maves Support: Hutchison Approved: All in favor

Bids for HVAC system – Award bid to Ballard's for both heat exchanges at a total cost of \$29,052 with electrical work (if needed) to be extra and the cost split 3 ways.

Motion: Hutchison Support: Smith Approved: All in favor

Plante and Moran agreement extension to extend the agreement to 1/31/2026 to help with W-2, 1099, and year-end tax reports with the money coming from the clerk's budget.

Motion: Decker Support: Smith Approved: All in favor

Interim Assessor appointment – to appoint Clayton McGovern from 12/19/2025 – 3/31/2026 to cover medical leave for the assessor and to direct our lawyer draft a contract for Clayton McGovern for \$5,000 for the work performed during this time.

Motion: Maves | Support: Decker | Approved: All in favor

Public comments (3 minutes per individual): 2 comments.

Board comments: none.

Motion by Maves to adjourn at 9:35 pm.

Recording Secretary, Chris Green

Respectfully submitted,

Laure Decker, Clerk

**Eduardo Becker, Clerk
Trudy Mayes, Supervisor**

TOWNSHIP OF TUSCARORA
CHEBOYGAN COUNTY, MICHIGAN
ORDINANCE NO. 16 A

AN ORDINANCE TO AMEND TITLE IX GENERAL REGULATIONS, CHAPTER 92 PARKS AND RECREATION TO PROHIBIT PARALLEL PARKING ON S. STRAITS HWY, FROM RIVER STREET TO BARBARA AVENUE INCLUDING TRAIL HEAD PARKING LOT ON CERTAIN DAYS AND TIMES OF THE YEAR, ADD A PENALTY PROVISION FOR VIOLATIONS OF THE TOWNSHIP PARKS SECTION AND PROVIDING FOR, REPEAL, SEVERABILITY, AND EFFECTIVE DATE.

IT IS HEREBY ORDAINED BY THE TOWNSHIP OF TUSCARORA:

Section 1. Title IX, Chapter 92, Section 92.01 of the Code of Ordinances, Township of Tuscarora, Michigan shall be amended to read as follows:

Township owned properties or any part or parts thereof may be at any time ordered closed to the public by the township in the event that a determination is made that such closure is necessary to lessen undue traffic congestion, promote the safe, free and unhindered passage of pedestrians, remove snow and debris, maintain the properties or other reasons relating to the health, safety and welfare of the public.

Parallel parking on S. Straits Hwy from River Street to Barbara Avenue, including trailhead parking lot is hereby prohibited each year from December 1 through April 15 from 10 p.m. to 6 a.m.

Section 2. Title IX, Chapter 92, Section 92.05 of the Code of Ordinances, Township of Tuscarora, Michigan shall be created to read as follows:

Sec. 92.05 - Violation and penalty.

(A) A violation of this section is a municipal civil infraction, for which the fine shall not be less than \$100, nor more than \$500 for the first offense, and not less than \$500 nor more than \$1,000 for a subsequent offense, in the discretion of the court, and in addition to all other costs, damages, expenses and actual attorney fees incurred by the township in enforcing the chapter. For purpose of this section, a SUBSEQUENT OFFENSE means a violation of this chapter committed with respect to a separate incident by the same person within 12 months after a previous violation of the chapter for which such person admitted responsibility or was adjudicated to be responsible. Each day the violation occurs shall constitute a separate offense.

(B) The following persons are authorized to issue municipal civil infraction citations for violation of provisions of this chapter, if such person or any of them have reasonable

cause to believe that a violation or infraction has occurred, based on personal observation or on the report of a person who has allegedly witnessed the violation or infraction:

(1) The Township Supervisor; and

(2) The Township Police Department.

(C) If a citation for violation of this chapter is based solely upon the complaint of a person who allegedly witnessed the violation, and not upon the personal observation of any of the persons authorized to issue municipal civil infraction citations hereunder, then such citation shall be approved in writing by the Township Supervisor prior to its issuance.

(D) Municipal civil infraction citations for violations of this chapter shall be served upon the alleged violator as provided by law and township ordinance.

(E) The issuance of a municipal civil infraction citation shall not be an exclusive remedy but may be undertaken by the township in addition to other means of enforcement, as provided by law, including, but not limited to, the seeking of injunctive and other relief.

Section 3. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 4. REPEAL

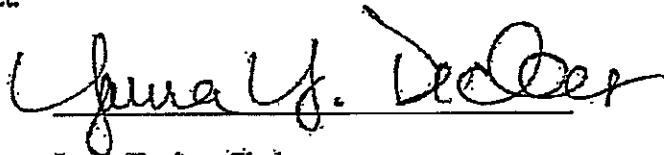
All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 5. EFFECTIVE DATE

This Ordinance shall be effective thirty (30) days from the date of publication hereof.

CERTIFICATION

I hereby certify the foregoing is a true and complete copy of Ordinance No. 16A duly adopted, by the Board of Trustees of the Township of Tuscarora at a Regular Meeting held on January 13, 2026, pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be made available as required by said Act.



Laura Decker, Clerk

Adoption Date: January 13, 2026
Publication Date: January 23, 2026
Effective Date: February 12, 2026

Motion made by

Lori Smith

Motion seconded by

Laura Decker

To adopt and to publish the following ordinances:

ORDINANCE NO. ____ AN ORDINANCE TO AMEND TUSCARORA
TOWNSHIP CODE OF ORDINANCES TITLE IX GENERAL REGULATIONS,
CHAPTER 92 PARKS AND RECREATION, SECTION TOWNSHIP PARKS TO
PROHIBIT PARALLEL PARKING ON S. STRAITS HWY, FROM RIVER
STREET TO BARBARA AVENUE INCLUDING TRAIL HEAD PARKING LOT
ON CERTAIN DAYS AND TIMES OF THE YEAR AND TO CREATE A
MUNICIPAL CIVIL INFRACTION PENALTY PROVISION.

TOWNSHIP OF TUSCARORA
CHEBOYGAN COUNTY, MICHIGAN

ORDINANCE NO. 24A

AN ORDINANCE TO AMEND TITLE VII TRAFFIC CODE, CHAPTER 71 DRIVING REGULATIONS BY AMENDING SECTION 71.99 PENALTY PROVISION AND PROVIDING FOR REPEALABILITY, SEVERABILITY, AND EFFECTIVE DATE.

IT IS HEREBY ORDAINED BY THE TOWNSHIP OF TUSCARORA:

Section 1. Title VII, Chapter 71, Section 71.99 of the Code of Ordinances, Township of Tuscarora, Michigan shall be deleted in its entirety and amended to read as follows:

Sec. 92.05 - Violation and penalty.

(A) A violation of this section is a municipal civil infraction, for which the fine shall not be less than \$100, nor more than \$500 for the first offense, and not less than \$500 nor more than \$1,000 for a subsequent offense, in the discretion of the court, and in addition to all other costs, damages, expenses and actual attorney fees incurred by the township in enforcing the chapter. For purpose of this section, a SUBSEQUENT OFFENSE means a violation of this chapter committed with respect to a separate incident by the same person within 12 months after a previous violation of the chapter for which such person admitted responsibility or was adjudicated to be responsible. Each day the violation occurs shall constitute a separate offense.

(B) The following persons are authorized to issue municipal civil infraction citations for violation of provisions of this chapter, if such person or any of them have reasonable cause to believe that a violation or infraction has occurred, based on personal observation or on the report of a person who has allegedly witnessed the violation or infraction:

(1) The Township Supervisor; and

(2) The Township Police Department.

(C) If a citation for violation of this chapter is based solely upon the complaint of a person who allegedly witnessed the violation, and not upon the personal observation of any of the persons authorized to issue municipal civil infraction citations hereunder, then such citation shall be approved in writing by the Township Supervisor prior to its issuance.

(D) Municipal civil infraction citations for violations of this chapter shall be served upon the alleged violator as provided by law and township ordinance.

(E) The issuance of a municipal civil infraction citation shall not be an exclusive remedy but may be undertaken by the township in addition to other means of enforcement, as provided by law, including, but not limited to, the seeking of injunctive and other relief.

Section 2. SEVERABILITY

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion of this Ordinance, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 3. REPEAL

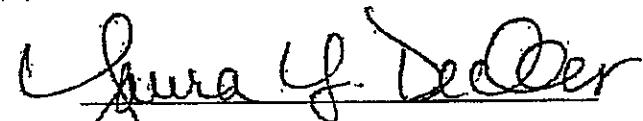
All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 4. EFFECTIVE DATE

This Ordinance shall be effective thirty (30) days from the date of publication hereof.

CERTIFICATION

I hereby certify the foregoing is a true and complete copy of Ordinance No. 34-A, duly adopted by the Board of Trustees of the Township of Tuscarora at a Regular Meeting held on January 13, 2026, pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be made available as required by said Act.



Laura Decker, Clerk

Adoption Date : January 13, 2026

Publication Date: January 23, 2026

Effective Date: February 23, 2026

Motion made by

Lori Smith

Motion seconded by

Laura Decker

To adopt and to publish the following ordinances:

ORDINANCE NO. 1414 AN ORDINANCE TO AMEND TUSCARORA
TOWNSHIP CODE OF ORDINANCES TITLE VII TRAFFIC CODE, CHAPTER
71 DRIVING REGULATIONS TO AMEND SECTION 71.99 PENALTY
PROVISION.