

TUSCARORA TOWNSHIP  
3546 S. Straits Hwy  
Indian River, MI 49749  
January 23, 2023 11:00 AM Special Meeting Agenda

1. Roll Call of Board Members
2. Public Comment on Agenda Items
3. Planning Commission Guidance
4. Township of Excellence - Board Administrative & Policy Manual additions
5. Budget Adjustments
6. Public Comments
7. Board Comments
8. Motion to Adjourn



**AGENDA ITEM**

Jan 20, 2023

**TITLE:** Planning Commission Guidance

**FINANCIAL IMPACT:** None

**RECOMMENDATION:**

**MOTION:**

The Board of Trustees directs the Tuscarora Township Planning Commission to

1. Submit the Master Plan to the Board of Trustees for review, comment, approval or rejection and further directs that the Master Plan will not be distributed until approval by the Board of Trustees is obtained, and
2. Ensure the results of the Planning Commission's survey are not released until after the Planning Commission Chairman briefs the Township Board.

**MOTION:**

The Board of Trustees directs the Tuscarora Township Planning Commission to

1. In accordance with the Board Administrative and Policy Manual Chapter 4.11, submit the required Capital Improvement Plan to the Board for prioritization and approval no later than April 15, 2023.
2. Submit the Planning Commission annual written report to the Board of Trustees no later than June 30, 2023, and then each year thereafter.
3. Provide a progress report on all items to the Board of Trustees within the required monthly report.

**PREPARED BY:** Trustee Vance



**AGENDA ITEM**

**DATE OF MEETING:** Jan 20, 2023

**TITLE:** Board Administrative Policy Manual

**SUMMARY:** A new Chapter is needed (Chapter 11) to capture policy decisions made at Board meetings. It should contain the subject, the policy and date of enactment.

**FINANCIAL IMPACT:** None

**RECOMMENDATION:**

Motion: Amend the Tuscarora Township Administrative and Policy Manual to add Chapter 11 for the purpose of recording all policy addendums and dated policy motions and to direct the Clerk to include today's policy decisions in that chapter.

**PREPARED BY:** Trustee Kramer

**DEPT/BOARD/COMMISSION:** Board of Trustees

**ATTACHMENTS:** None